



February 2019

This Month Featuring: Shelley Rahman



Shelley is the Center's Office Administrator. She is extremely dependable, responsible, dedicated and works hard at all that she does. Shelley is responsible for maintaining our website, staffing, monitoring the classrooms, closing the Center and making sure that The Honey Tree is running smoothly (in addition to all her office duties)!! She also teaches Spanish, does bus runs, helps out in all the classrooms and is our computer expert. Shelley works effectively with the staff, children and parents and is always concerned with their safety, health and welfare. She has contributed a great deal to the success of the Center and is respected and loved by all. Shelley has truly made a difference in the lives of the children at the Center and continues to be such a positive role model for all of us. She has been at the Center since January 6, 1997, and represents the exemplary staff at The Honey Tree that are meeting the needs of your children in a loving, warm and caring environment – "a home away from home where every child is cherished".

February Happenings

Birthdays!



Children:

Jordynn Crawford	Natan Mzareulov
Karma Evans	Abel Owens
Avery Grimaldo	Jaxton Seymour

Staff: Syeda Begum, Tiffany Parker, Shelley Rahman, Bridget Williams, Syeda Yakub

Employee Highlights

Perfect Attendance for January

Syeda Begum
Mili Choudhury
Mary Clements
Afroza Khanam

Staff Anniversary Dates

Tiffany Parker – 2 years

Helen's Corner

1 This month the themes for the **Rabbit Hole**, **Honey Tree Room**, **Pooh's Forest** and **Pre-K** are **Health and Fitness**.

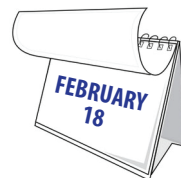
2 Our **Valentine's Day Party** will be on **Thursday morning, February 14**. We ask that each child bring Valentines to exchange with their friends as follows:

Class	# Of Children
Rabbit Hole	12
Honey Tree Room	13
Pooh's Forest	15
Pre-K	6

Any parent interested in helping with refreshments, please sign up in the office.



3 **PUBLIC SCHOOL SCHEDULE FOR FEBRUARY** - Cy-Fair schools are out on Monday, February 18. Please add \$12.00 to your tuition for the week of February 18 - 22.



4 **PANCAKES FOR PARENTS**
All parents are invited to come and eat breakfast with their children on **Thursday, February 28**.



5 CURRICULUM/MATERIALS FEE

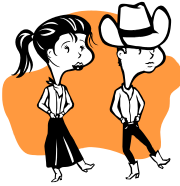
– As stated in our Policies, the February Curriculum/Materials Fee for the 2018-2019 school year is now due.



Curriculum/Materials Fees are as follows:

- 18 months – 2 1/2 years (Rabbit Hole)\$100.00
- 2 1/2 years – 3 1/2 years (Honey Tree Room)\$100.00
- 3 1/2 years – 4 1/2 years (Pooh’s Forest).....\$100.00
- 4 1/2 years – 5 1/2 years (Pre-K)\$100.00

6 We have quite a few Health Record Forms that are incomplete. By law, all health records must be complete. Please check with the office to make sure your child’s forms are complete and up-to-date. This also includes authorizations, correct phone numbers, etc.



7 GO TEXAN DAY – Friday, February 22 is Go Texan Day at the Center. All the children are invited to dress Western (please, **NO BOOTS**) and Miss Beverly will have a special menu planned for this day.

8 SIGN IN/OUT SHEET – All children must be signed in and out every day **by their parent or any individual** who is authorized to drop off or pick up your child. Children are not to be signing the sign in/out sheet.



9 WELCOMING AND SAYING GOODBYE EACH DAY - As stated in our Policies and Procedures, **we ask parents to bring their children into the Center each day and take them directly to an authorized staff member.** When you pick up your child, again please come into the Center, no child will be sent out of the Center to you.

10 SECURITY CODE – Please only give the security code to those individuals authorized to drop off or pick up your child.

11 The Health Department requires that any food brought to the Center for special occasions must be store bought, e.g., cupcakes, birthday cakes, cookies, etc.



12 BREAKFAST and LUNCH – Breakfast is served until 7:30 a.m. and lunch until 12:30. **At 7:30 a.m. breakfast is over and there is no one to supervise the breakfast area.** Our lunch count is taken by 10:00 a.m. (we prepare meals according to the class enrollment at that time). **If your child is a schooler and will need breakfast, please have them at the the Center by 7:15 a.m. so that they will have time to eat before the van leaves at 7:40 a.m. to take them to school.**

Please let us know if we need to make special arrangements on a day that you running late, have appointments, etc. Thank you.

13 Please....No Toys except on Friday for Show and Tell.



14 Parents, please make sure that **your child DOES NOT wear cowboy boots to the Center.** They present a safety concern and mark the floor. Tennis shoes are preferred. Thank you for your cooperation.







Thanks! To all our parents for your comments, suggestions and support. Please continue to let us know how you feel about the Center, the care your children receive or just come by and say hello. You are very important to us and we do care about what you say.

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 Facebook.com/thehoneytreepreschoolandchildcarecenter
 We would appreciate you suggesting our page to all your FB friends.

The Honey Tree Preschool and Child Care Center

February 2019



				1
4	5  Music Class	6	7  Spanish Class	8
11	12 Music Class	13	14 Valentine's Day Party  Spanish Class	15
18 Cy-Fair Schools Closed	19 Music Class	20	21 Spanish Class	22  GO TEXAN DAY
25	26 Music Class	27	28 Pancakes for Parents  Spanish Class	 Monthly Reminder \$12.00 Music Fee Due

Rabbit Hole • Honey Tree Room • Pooh's Forest • Pre-K

Theme: Health & Fitness | **Color/Shape:** Purple / Heart
Letters/Numbers: A, G & Q / 11 & 12

February Curriculum Fee Due	
Rabbit Hole.....	\$100.00
Honey Tree Room.....	\$100.00
Poohs' Forest	\$100.00
Pre-K.....	\$100.00